
	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS	Processing Handling, Storage and Export
Country: Lesotho		Page: 1 / 15
QSYS Address-No: 17886		Date of Inspection / closing: 7-8 Nov 2017
Client / Project: The Rosehip co.		Name of Inspector: R Peckover

1. Immediate reaction

	Have serious problems been detected during the inspection that require immediate reaction?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Total No. of handled products: 7			

2. Inspection schedule

Date	Location	Activity / Inspected area	Person(s) involved
7 Nov 2017 04h15-08h00 08h00-09h30	Maseru	Drive to airport fly to Maseru. Drive to Mochales Hoek	R Peckover
09h30- 17h30	Mohale's Hoek	Drive to Mpaki to observe Rose Geranium and Pelargonium harvesting	H Nieuwoudt, R Peckover
8 Nov 2017 08h00-16h00	Mohale's Hoek	Bookkeeping , report writing , processing	H Nieuwoudt, R Peckover


3. Company information

<u>Address of the Company</u> (contract holder)		<u>Address of inspected site</u> (if not the company)	
Address where BCS will send the MC <input type="checkbox"/>		Address where BCS will send the MC <input type="checkbox"/>	
Company Name:	The Rosehip Company (PTY) Ltd	Company Name:	The Rosehip Company (PTY) Ltd
P.O Box (Street):	P O Box 3, Mohale's Hoek	P.O. Box /street:	P O Box 3, Mohale's Hoek
Zip Code / Town:	800	Zip Code / Town:	800
Province / State:		Province / State:	
Country:	Lesotho	Country:	Lesotho
GPS No.:	30deg 08'46.12" S	GPS No.:	
= geographical reference e.g.: 49°27'30.86"N 11°5'41.20"E	27deg 28'18.16" E	= geographical reference e.g.: 49°27'30.86"N 11°5'41.20"E	
Contact Owner		Contact Responsible person (if not the owner)	
Name:	JH Nieuwoudt	Name:	Same
Phone:	+266 58889 157	Phone:	
mobile:	+266 58889 157	mobile:	
Fax:		Fax:	
E-mail:	herman@the rosehipcompany.com	E-mail:	

Name and address of the company which carries out the most recent processing:	All done here
Name and address of the exporter:	The Rosehip Company

General information

Describe briefly the history of the company, its relationship with BCS, its basic activities, changes since last year and other essential features:

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS		Processing Handling, Storage and Export
	Country: Lesotho	Page: 2 / 15	
	QSYS Address-No: 17886	Date of Inspection / closing: 7-8 Nov 2017	
	Client / Project: The Rosehip co.	Name of Inspector: R Peckover	

This project has been inspected for many years by Kiwa BCS, and the plants of the rosehip at flowering was observed in one area in the Mphaki area.
This inspection therefore inspected this site as well as collecting of Pelargonium and the processing of Pelargonium and the rosehip during the inspection.
The processing facility is situated at the small town of Mohale's Hoek. The collection is organised by the owner and all necessary permits etc are available. The Rosehip company is responsible for Rosehip and marketing thereof.

4. Inspection according to the standard(s):

EU (EU-Market)	<input checked="" type="checkbox"/>	NOP (US-Market)	<input checked="" type="checkbox"/>	JAS (Japanese-Market)	<input type="checkbox"/>	Other(s)	<input type="checkbox"/>
Other national or private standard(s):							

5. The following activities are covered by this inspection report

Processing	<input checked="" type="checkbox"/>	Handling	<input checked="" type="checkbox"/>	Re-packing (acc. JAS)	<input type="checkbox"/>	Storage Export	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Short comment:							

6. Type of inspection

Yearly complete physical inspection	<input checked="" type="checkbox"/>	Additional announced inspection	<input type="checkbox"/>	Unannounced inspection	<input type="checkbox"/>	Pre-inspection	<input type="checkbox"/>
Short comment:							


7. History of inspection

Is this the first inspection by BCS?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Certified organic by BCS since	2008 month / year	Previously certified organic by	
Short comment:					

8. Units located at other locations (not relevant)

Does the company use processing/handling units that are located at other locations?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If YES, did the inspector visit these units?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the company use export/sales units that are located at other locations?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If YES, did the inspector visit these units?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please describe locations and activities:			

9. Other units are ... (not relevant)

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS	Processing Handling, Storage and Export					
Country: Lesotho		Page: 3 / 15					
QSYS Address-No: 17886		Date of Inspection / closing: 7-8 Nov 2017					
Client / Project: The Rosehip co.		Name of Inspector: R Peckover					
Owned by the inspected company	<input type="checkbox"/>	Sub-contractors	<input type="checkbox"/>	Others (please describe)	<input type="checkbox"/>	Place: GPS No.	
Short comment:							

10. Corrective measures from last inspection (not relevant)

Non-conformity Corrective measure	Deadline	..% fulfilled	... in time?		Comment:
			YES	NO	
None			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

11. Specific information regarding compliance with the organic standard(s)

Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
*) Please indicate in the "Answer" column: YES, NO, PART = partially, N/C = not checked - or N/R = not relevant **) Please indicate in the "verified by" column the mode of how the criteria was inspected/checked: Vis = by visual check, Inter = by interviewing (conversation), Doc = by documentation. Please always comment in very few and short words.					
A. Organic System Plan (OSP)					
889: Art. 63 (1), (2) 205.201 1831: II 1833: II	A.1	Is the <u>OSP</u> in accordance with the actual conditions?	Yes	Doc, Vis	The whole system conforms, traceability is assured
	A.2	Has the OSP been <u>updated</u> during inspection?	No	Doc	No changes were brought about during inspection
	A.3	<u>BCS will be informed</u> about relevant changes by (date):	Yes	Doc	If required this will be done
	A.4	Is the <u>sketch-map of the processing unit</u> up-to-date and includes all infrastructures and their functions?	Yes	Doc	Added as Annex 3 years ago, no changes
JAS specific					
JAS Law 1831: II	A.5	<u>Has the name of the company/client or of a sub-unit changed?</u>	N/A		
		<u>Has the address of the company/client or of a sub-unit changed?</u>			
		<u>Has a sub-unit changed?</u> (cancelled or newly contracted)			
		In case of farmer groups: <u>Has the number of farmers changed?</u> (If Yes: number before?)			



Country:	Lesotho	Page:	4 / 15
QSYS Address-No:	17886	Date of Inspection / closing:	7-8 Nov 2017
Client / Project:	The Rosehip co.	Name of Inspector:	R Peckover

Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
-----------	-----	---------------------	-----------	-----------------	---

B. Incoming goods - general

889: Art.33, 66 205.103 205.272 1607: Art.4; 1831: II 1833: II	B.1	Is it assured that only <u>organic products are accepted</u> from suppliers who have a <u>valid certificate</u> ?	N/A	Doc	The whole system is certified for The Rosehip Company , from the collection to the processing, no other suppliers
	B.2	Are <u>labels of incoming organic products</u> checked to verify that only organic products are accepted?	No	Doc	Documentation accompanying the rosehips from the collection points (all organised by the Rosehip company, ie transport and issuing of the bags) was checked and full traceability to source is assured
	B.3	Are delivery documents <u>checked</u> by the operator if they <u>coincide with the labelling</u> of the product?	Yes	Doc	Yes, the delivery notes coincide with the contents and status of products transported
	B.4	In case of <u>wrong labelling/delivery documents</u> is the reaction of the operator adequate to correct this?	N/A		These were correct as seen at inspection on 8 Nov 2017
	B.5	In case of reception of conv. <u>and</u> org. products: Are sufficient <u>separation measures (spatial or temporal)</u> used (please explain) to avoid commingling?	N/A	Doc	Only organic handled here

JAS specific

1831; 1833	B.6	Does the company <u>buy and sell JAS products from other suppliers, which are ready for final sale (re-packing)</u> ?	N/A		
1606: Art. 4; 1607: Art.4; 1831: II 1833: II	B.7*	Have the existing <u>SOPs</u> regarding incoming JAS raw material and/or products been implemented accordingly?			

C. Processing, precaution measures and separation - general

834: Art.19 889: Art.26, 31 (1c), 33 205.272 1606: Art. 4; 1607: Art.4; 1831: II 1833: II	C.1	Does the operator <u>contract sub-units</u> to handle the organic product within his own certification?	No		
	C.2	In case of processing and handling of conv. <u>and</u> org. products: are <u>separation measures (spatial or temporal)</u> used_(please explain) to avoid commingling?	N/A	Doc	Only organic here
	C.3	Were the ongoing organic production and/or production related activities inspected?	Yes	Vis	There was the processing of fruit and oil from seed.
	C.4	In case of processing and handling of org. products certified to different standards: are <u>separation measures (spatial or temporal)</u> used (please explain) to avoid commingling?	N/A	Doc	Only organic handled here ,no different standards applicable here
	C.5	Are <u>separation measures</u> sufficient and effective?	N/A	Vis	As above
	C.6	If the same infrastructure is used for processing/re-packing of conventional and organic products: <u>Is the cleaning in between processes adequate?</u>	N/A		
	C.7	In case of processing and handling of conv. <u>and</u> org. products: Are <u>effective measures</u> taken during <u>loading and transport</u> to avoid substitution or mixing?	N/A		
	C.8	Is it assured that during <u>loading and transport</u> of organic products <u>contamination with prohibited substances</u> cannot occur?	Yes	Vis	Products are in sealed new plastic bags--so no contamination occurs.
	C.9	Is only pure/ <u>potable water</u> without	N/A	Vis	No washing of the product



Country:	Lesotho	Page:	5 / 15
QSYS Address-No:	17886	Date of Inspection / closing:	7-8 Nov 2017
Client / Project:	The Rosehip co.	Name of Inspector:	R Peckover

Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
		any additives <u>used for washing</u> organic products? In case additives are use please describe!			
	C.10	Is it assured that <u>the washing water</u> does NOT represent any risk of chemical or microbiological contamination?	Yes	Doc	The water is from the municipality and potable, only used to wash down working surfaces

JAS specific

1831: I 1833: II	C.11*	Are the facilities (buildings, machines, storage areas, etc.) sufficient for the processing/re-packing of the JAS products?	N/A		
1606: Art.4; 1607: Art.4; 1831: II 1833: II	C.12*	Have the existing SOPs regarding processing/re-packing and separation of JAS products been implemented accordingly?			

D. Storage - general

889: Art.35 205.272 1831: II 1833: II	D.1	In case of storage of conv. and org. products: are <u>separation measures (spatial or temporal)</u> used (please explain) to avoid commingling?	Yes	Vis	The storage of products after packing is all in the final sealed containers, labelled as such.
	D.2	In case of storage of org. products certified according to different standards: are <u>separation measures (spatial or temporal)</u> used (please explain) to avoid commingling?	N/A	Vis	As explained, the products are all in already labelled sealed containers and only organic product is handled.
	D.3	Is <u>labelling during storage</u> of organic products <u>adequate</u> to assure separation from conventional products?	Yes		As above
	D.4	Is <u>labelling during storage</u> of organic products <u>adequate</u> to assure separation between products certified according to different organic standards?	Yes		As above, photo of labelled final product.
	D.5	Has BCS been informed about all storage rooms?	Yes	Vis	They are in the facility plan

JAS specific

1606: Art.4; 1831: IV 1833: II	D.6*	Have the existing SOPs regarding storage of JAS products been implemented accordingly?	N/A		
--------------------------------------	------	--	-----	--	--

E. Sanitation, disinfection and pest control - general

834: Art.19; 889: Art.26 205.272 1606: Tab.2; 1607: Tab.2; 1831: II	E.1	Are products/substances used for <u>sanitation and disinfection</u> of equipment approved for food industry?	Yes	Doc	The products used are chlorine based, washed off afterwards.
	E.2	After using cleaning or <u>disinfection agents</u> , are surfaces coming in contact with organic products <u>rinsed with pure water</u> ?	Yes	Doc	The product used is municipal water
	E.3	In case of use of <u>rodenticides</u> , are these placed in covered traps (not allowed for JAS)?	N/A		No rodenticides
834: Art.10 205.105 1606: Art.4; 1607: Art.4; 1833: I	E.4	Is it assured that <u>NO ionizing radiation</u> is used in the production/re-packing of the organic product?	Yes		none used

EU specific

889: Art.26	E.5	Are products/substances used for <u>insect and rodent control</u> approved for food industry?	Yes	Vis	These are
	E.6	Are measures for insect and rodent	Yes	Vis	All product is packed and far away so no



Country:	Lesotho	Page:	6 / 15
QSYS Address-No:	17886	Date of Inspection / closing:	7-8 Nov 2017
Client / Project:	The Rosehip co.	Name of Inspector:	R Peckover

Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
		control carried out in such a way as to avoid <u>contamination of the organic product?</u>			contamination can occur
NOP specific					
205.271 205.601	E.7	Are procedures and <u>practices for pest management designed to prevent infestation</u> rather than to treat them?	Yes	Vis	These are from what was seen on 8 Nov 2017, limited access to facility
	E.8	Is facility <u>pest management</u> implemented in compliance with NOP?	Yes	Vis	As above
JAS specific					
1606: Tab.2; 1607: Tab.2; 1833: I	E.9*	Are only <u>physical or biological</u> measures, resp. allowed substances used for <u>pest control</u> ?	N/A		
F. Outgoing products					
889: Art.31 205.307 1606: Art.4; 1607: Art.4; 1831: II 1833: I	F.1	Are organic products <u>transported to other units only in appropriate packaging?</u>	Yes	vis	These are in the sealed 25kg polypropylene bags
	F.2	Are organic products <u>transported to other units in such a manner that contamination or substitution/mixing of the content is avoided?</u>	Yes	Vis	As above
G. Labelling, recipes - general					
889: Art.27; 834: Art.23 Subpart D 1606: Art.4; 1607: Art.4; 1831: II	G.1	Have kind and quantity of <u>ingredients, additives and processing aids</u> been disclosed?	N/A	Doc	None used
	G.2	Do the <u>recipes correspond to the labels and list of ingredients?</u>	N/A	Doc	
	G.3	Is it <u>guaranteed that the micro-organisms added or any other processing aids or food additives, are not (made from) GMOs?</u>	N/A		None used
Contractual Agreement for Using BCS Logo	G.4	Does the operator use the BCS-Logo?	Yes	Doc	They do
		If so: does the operator have a Contractual Agreement with BCS for using the BCS Logo?	Yes	Doc	There is the signed document sent previously
		If NOT: is a Contractual Agreement - filled out and signed by the operator - attached to this report?			
EU specific					
834: Art.23; 889: Art.27	G.5	Are all used <u>non-agricultural ingredients and/or processing aids</u> allowed for organic products?	N/A	Doc /Vis	None used
	G.6	Are all used <u>non-organic agricultural ingredients</u> allowed for organic products?	N/A		
	G.7	Does the <u>label of the final products or products to be transported to other units (non-retail container) contain the required information?</u>	Yes	Doc	All details on containers, label attached with details again this year.
889: Art.31, 58 271: Art.1	G.8	In case first inspection, changed labeling requirements or change of the company's label: is a (new) label draft available and attached to this report?	N/a		Not first inspection
NOP specific					
205.300 to 205.311 205.605 205.606	G.9	Does the <u>label of the final products or products in a non-retail container contain the required information?</u>	Yes	Doc	Details of the seller, and other details, are as on container, attached
	G.10	Are all used <u>non-agricultural</u>	N/A		



Country:	Lesotho	Page:	7 / 15
QSYS Address-No:	17886	Date of Inspection / closing:	7-8 Nov 2017
Client / Project:	The Rosehip co.	Name of Inspector:	R Peckover

Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
		<u>ingredients allowed for organic production?</u>			
	G.11	Are all processing aids as well as any other substance used IN or ON the organic product <u>allowed for organic production?</u>	N/A		
	G.12	Are all used <u>non-organic agricultural ingredients allowed for organic products?</u>	N/A		
	G.13	In case that <u>non-organic agricultural ingredients</u> are used: are proofs available that <u>show that</u> those ingredients are <u>not commercially available in NOP organic quality?</u>	N/A		
205.303	G.14	In case first inspection, changed labeling requirements or change of the company's label: is a (new) label draft available and attached to this report?	N/A		Not first inspection

JAS specific

1606: Tab.1; 1607: Art.4	G.15	Are all used ingredients (<i>agricultural and non-agricultural</i>), food additives and processing aids <u>allowed for organic production?</u>	N/A		
	G.16	Are all used <u>non-organic agricultural ingredients commercially not available in certified organic JAS quality?</u>			
JAS law 1831: IV 1833: IV 1971	G.17*	Is (<i>or will it be</i>) the <u>grading document</u> filled out completely and signed by the grading manager - every time a lot is (<i>or will be</i>) labelled with the JAS label?			
JAS law 1831: IV 1833: IV	G.18*	Did (<i>or will</i>) the <u>grading manager</u> authorize the use of the JAS label only when the grading result was positive?			
JAS law 1606: Art.5; 1607:Art.5; 1831: IV 1833: IV	G.19*	Does the label of the finished <u>products</u> or products to be transported to other units or to be sold/exported contain the required information?			
JAS law; 1605: Art.5; 1607: Art.5; 1830: IV	G.20*	In case first inspection, changed labelling requirements or change of the company's label: is a (new) label draft available and attached to this report?			

H. Documentation / records - general

	H.1	Do the records of incoming/out-going <u>organic products</u> contain name of supplier/buyer, product, quantity and organic quality?	Yes	Doc	This does for exports but the invoice from eg Rosehip Company and examples are attached
889: Art.26, 66	H.2	Are <u>ALL organic certificates of suppliers</u> of organic products <u>valid and on file?</u>	N/A	Doc	No suppliers except from own firm.
205.103	H.3	Is processing sufficiently documented?	Yes	Doc	The processing and packing is documented
1831: II 1833: II	H.4	Are <u>documents related to organic processing</u> marked as such and are they distinguishable from other documents?	Yes	Doc	These all have organic on.
	H.5	Are <u>cleaning measures/procedures</u> documented?	Yes	Doc	There are cleaning schedules noted.
	H.6	Is <u>traceability</u> assured <u>on all levels</u> of processing, so that products or ingredients can be traced back to	Yes	Doc	In OSP this is set out clearly



Country:	Lesotho	Page:	8 / 15
QSYS Address-No:	17886	Date of Inspection/ /closing:	7-8 Nov 2017
Client / Project:	The Rosehip co.	Name of Inspector:	R Peckover

Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
		their supplier/origin?			
	H.7	If <u>sub-units are contracted</u> by the operator, are internal contracts available between the inspected operator and the sub-unit?	N/A		None used
	H.8	Do the <u>internal contracts</u> regulate at least the following: - the sub-unit's obligation to meet the <u>requirements</u> of the relevant <u>organic standard</u>			
		- the <u>exclusive marketing</u> of certified organic products <u>handled by the subunit</u> ?			
ISO 17065 #4.1.2.2j 1830: II	H.9	Has the company established a complaint handling/management?	Yes	Doc	There is a complaint protocol as well as files where complaints are logged
	H10	If so: Are appropriate actions taken and are they documented - in case of a complaint?	Yes	Doc	If there are any complaints, these are researched and where necessary the remedial action taken to prevent this in future, none last year

JAS specific

JAS law; 1831: II, IV	H.11*	Have the existing <u>SOPs</u> regarding documentation been implemented accordingly?	N/A		
	H.12*	Have the <u>form sheets</u> - indicated in the <u>SOPs</u> - been used properly?			
	H.13*	Have the SOPs been reviewed according to the client's own regulations?			
	H.14*	If SOPs were up-dated: Was the staff informed about the changes?			
	H.15*	Is the <u>list/inventory of the devices</u> used for the organic production complete and updated?			
	H.16*	Is the <u>JAS relevant documentation</u> filed properly?			

I. Quality Management - general

889: Art.63 205.400 1831: II 1833: II	I.1	<u>Does a complaint file exist</u> , mentioning complaints about certified products, the corresponding corrective actions taken as well as persons responsible?	Yes	Doc	There is a complaints file, and remedial actions taken for quality complaints
	I.2	<u>Organic quality</u> is sufficiently taken into account by the quality management?	Yes	Doc	This is and traceability is assured, no comebacks from customers this last year

JAS specific

JAS law; 1831: III, V	I.3	<u>Production Manager (PPMD)</u> - incl. deputy, if relevant: Is she/he the same as the last year? <u>Please write her/his name(!)</u>	N/A		
	I.4*	Are technical <u>qualification and/or practical experience</u> of the <u>production manager</u> - and the deputy - sufficient?			
	I.5*	Did the production manager - and the deputy - receive a JAS training?			
	I.6	<u>Grading Manager (GM)</u> : Is she/he the same as the last year? <u>Please write her/his name(!)</u>			
	I.7*	Are technical <u>qualification and/or practical experience</u> of the <u>Grading Manager</u> sufficient?			
	I.8*	Did the grading manager receive a JAS training?			



Country:	Lesotho	Page:	9 / 15
QSYS Address-No:	17886	Date of Inspection/ /closing:	7-8 Nov 2017
Client / Project:	The Rosehip co.	Name of Inspector:	R Peckover


Reference	No.	Question / Criteria	Answer *)	verified by **)	Comment: (explanations, observations, etc.)
	I.9	In case of a <u>Grading Team</u> : Is the staff the same as the last year? <u>Please write the name(s) of all members of the grading staff(!)</u>			
	I.10*	Are technical <u>qualification and/or practical experience</u> of all members of the <u>grading staff</u> sufficient?			
	I.11*	Did all members of the grading staff receive a JAS training?			
1833: IV	I.12*	In case of <u>Re-Packing</u> : Is the <u>Grading Manager</u> substantially independent from the sales department?			

J. Export and marketing / sales - general

889: Art.66 205.103 1831	J.1	Are organic products being <u>exported</u> by the company?	Yes	Doc	There are exports of product as seen in the documentation
	J.2	Does the company <u>buy and sell readymade organic products from other companies</u> ?	No	Doc	Only own produced products
	J.3	Has a <u>volume flow check - for each organic standard</u> - been done (see 12) and proved to be consistent?	Yes	Doc	This has been done for this past season plus what will be collected and processed in the coming month or so
	J.4	In case of exports: is it assured that containers have NOT been treated with pesticides before loading?	Yes	Vis	These are in new ones, without any pesticides
	J.5	In case containers are treated or if not known: are organic products packed in such a way that contamination is prevented?	Yes	Vis	Always sealed

JAS specific

JAS law; 1606; Art.4; 1831: IV	J.6	Can the <u>number and amount of JAS certified and labelled products</u> be derived clearly from the operator's sales statistic?	N/A		
1830 1833	J.7	Does the company <u>buy and sell JAS products</u> from other companies who are ready for final sale (re-packing)?			
JAS law	J.8*	Did the company prepare and submit a <u>complete list of all JAS sales</u> (1. April to 31. March of the following year) by 31 May - at the latest - to BCS?			

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS		Processing Handling, Storage and Export
	Country: Lesotho	Page: 10 / 15	
	QSYS Address-No: 17886	Date of Inspection / closing: 7-8 Nov 2017	
	Client / Project: The Rosehip co.	Name of Inspector: R Peckover	

12. Product flow (use attachments if necessary) **SEE the product flow under the collection module as all details there**


Control of product flow refers to the period/time span *) - from:						until:						
Product (please indicate the respective organic standard: EU, NOP or JAS)	(100%) organic	in transition	conventional	Quantity in stock at beginning (tons)	Harvested/ purchased (tons)	Conversion factor (**)	Finished product (tons)	Quantity sold (tons)	In stock now (tons)	1 + 4	5 + 6	Consistent? (YES / NO)
				1	2	3	4	5	6	7	8	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									

*) The product flow should be evaluated for the period since last inspection (or before last harvest) until the date of inspection - or for one production year.
 **) In case the product is dried or otherwise processed, please indicate the conversion factor raw / processed.

Comment - concerning product flow:

13. Certification for this year is requested for the following products and quantities
 (Please use attachments if necessary)

Product		tons	other unit	EU Status (organic, transition for mono-products)	NOP Status (100% organic, organic, made with organic ...)	JAS Status (organic, transition for mono-products)
1	Rose Hip oil	20t oil		org	100% Org	
2	Rose Hip shells	300t		org	100% Org	
3	Rose Hip tea cut plus seed mixture	182.5t		org	100% Org	
4	Animal feed from the rose hip processing	500t		org	100% Org	
5	Rose Hip seed	526t		org	100% Org	
6	Rose Hip powder	44t		org	100% Org	
7						
8						

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS		Processing Handling, Storage and Export
	Country: Lesotho	Page: 11 / 15	
	QSYS Address-No: 17886	Date of Inspection / closing: 7-8 Nov 2017	
	Client / Project: The Rosehip co.	Name of Inspector: R Peckover	

Product	tons	other unit	EU Status (organic, transition for mono-products)	NOP Status (100% organic, organic, made with organic ...)	JAS Status (organic, transition for mono-products)
9					
10					

14. Sampling (not relevant)

Samples were taken for analyses from the following batch(es)/lot(s):	
Please indicate which kind of sample(s) - or product(s) were taken:	
If there was a certain suspicion, please specify the pesticide or other substance for which samples should be tested/analysed:	


15. Deficiencies (missing documents, corrective measures, sanctions proposed, etc.)

Please also consider corrective measures from last inspection which are not 100% fulfilled (point 10.)

Question ↓ IR ref.	Non-conformity	EU Reference	NOP Reference	JAS Reference	Deadline
	Corrective measure				
	none				

16. Inspection result

Recommendation for certification	EU	NOP	JAS
The <u>processing unit fulfils all requirements</u> of the respective organic standard/regulation. Certification is recommended.	[x]	[x]	[]
There are <u>certain deficiencies</u> (see above). Nevertheless, certification is recommended and a certificate can be issued. Measures will/must be taken after issuing the certificate.	[]	[]	[]
There are <u>severe deficiencies</u> (see above). <u>Certification is not recommended straight away</u> . A certificate should not be issued before corrective measures have been implemented.	[]	[]	[]
There are <u>irregularities</u> (see above). Certification is recommended <u>only after the fulfilment</u> of the standard/regulation. This must be/has to be verified during a further inspection.	[]	[]	[]

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS		Processing Handling, Storage and Export
	Country: Lesotho	Page: 12 / 15	
	QSYS Address-No: 17886	Date of Inspection / closing: 7-8 Nov 2017	
	Client / Project: The Rosehip co.	Name of Inspector: R Peckover	

Recommendation for certification	EU	NOP	JAS
The <u>processing unit does not fulfil the organic standard/regulation</u> - and therefore <u>is not recommended for certification.</u>	[]	[]	[]

17. Operators confirmation

a) The client has witnessed the on-site inspection.
b) The client agrees to fulfil the above defined corrective measures, conditions and /or sanctions. This includes possible changes during the following certification-process.
c) The client has carefully checked the products to be certified and listed under point 13 - and confirms their correctness and completeness. The client is aware and accepts that any later amendment or change of the products may lead to a delayed certificate issuance and/or to additional costs. The same applies in case of products which are not conform with the BCS product list (e.g. special product names).
d) The client has provided <u>all</u> certification-relevant documents - including those with signature, if required - according to the list under point 18 (Attachments to this inspection report). The client has noted that in case of incomplete documentation, resp. delayed submission of missing documents, the inspection process will not be closed! At the moment of sending the missing information signed by the operator, the final closing of the inspection report will be proceeded and the respective closing date will be registered. From that date onwards, BCS will calculate the time needed for carrying out the certification which in turn might be in delay because of the late submission of the missing documents and as a result of those circumstances, BCS will not be able to extend the certificate in time.
e) Only at first JAS inspection: The client confirms that a JAS training was conducted by the BCS inspector in the presence of the responsible persons (farmer/owner, production manager, Grading Manager, etc.). The details are given under point 20 (JAS Training) of this inspection report. All relevant aspects concerning the specific JAS requirements (e.g. grading of labeling, etc.) were presented, discussed and understood.

Mohale's Hoek

Place

7 Nov 2017

Date

R G Peckover

BCS Inspector




Mr J H Nieuwoudt

Company's representative

Note for inspector:

This Inspection Report (IR) must be completed per each company or project. Do not include independent sub-units in one report!

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS		Processing Handling, Storage and Export
	Country: Lesotho	Page: 13 / 15	
	QSYS Address-No: 17886	Date of Inspection / closing: 7-8 Nov 2017	
	Client / Project: The Rosehip co.	Name of Inspector: R Peckover	


18. Attachments to this inspection report

Obligatory documents marked with "always" must be sent to BCS Germany; if indicated "If required" on request

No.	Type of document	Obligatory *)	Attachment No. **)
1	Application-form : Is the data complete and up-to-date?	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
2	Contract(s) with BCS: Is the contract complete/signed?	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
3	OSP-Declaration-form - if relevant /newly applied standard(s) incl. <i>signature</i> by client/responsible person(!)	always	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
4	OSP (Up-to-date) Organic System Plan incl. <i>signature</i> by client/responsible person(!)	always	NR <input type="checkbox"/> YES <input type="checkbox"/> No.: 1
5	Drawing(s) of the buildings	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.: sent previously
6	Pest control procedures	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
7	Sample /copy of packing material, resp. label for finished products and export or transport label	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
8	Invoices for sale (sample)	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.: 2
9	Copies of certificates and/or receipts related to ingredients, additives, preservatives, disinfectants, etc., used during post-harvest handling	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
10	10 Photos of the processing unit and the related activities	always	NR <input type="checkbox"/> YES <input type="checkbox"/> No.: 3
11	Analysis results - if applicable	always	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
12	Only if new JAS client or if changes(!)	SOPs	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
13		Grading document	NR <input type="checkbox"/> YES <input type="checkbox"/> No.:
14		JAS training documentation (see next page!)	NR <input type="checkbox"/> YES <input type="checkbox"/> (IR - 21.)
15	Other documents: list of collectors	if required	NR <input type="checkbox"/> YES <input type="checkbox"/> No.: 4
Comment:			

*) Please collect all obligatory attachments during inspection. Otherwise the inspection report cannot be accepted for certification!


**) Please fill out: NR = not relevant; YES = if the document is attached; Number of attachment = e.g. "1"

	Kiwa BCS Öko-Garantie GmbH IR - Inspection Report EU / NOP / JAS		Processing Handling, Storage and Export
	Country: <u>Lesotho</u>	Page: <u>14 / 15</u>	
	QSYS Address-No: <u>17886</u>	Date of Inspection / closing: <u>7-8 Nov 2017</u>	
	Client / Project: <u>The Rosehip co.</u>	Name of Inspector: <u>R Peckover</u>	

19. Time registration

Time for inspection	Time required in hours	
Travel Time (arrival and return journey) *	6.35 shared	Hours
Inspection (EU/NOP/JAS) of operating site	3 shared	Hours
Time required for preparation + report writing	5 shared	Hours
Time for additional inspection - according to national standard		Hours
Time for additional inspection - according to private standard: BioSuisse, Naturland, Demeter		Hours
TOTAL	16.35	Hours

*max. 8 hrs. for each travelling-day; e.g.: arrival: 10 hrs. >> only 8 hrs. deductible + return: 7 hrs. >> 7 hrs. deductible = 15 hrs. total of travel-time


R G Peckover **8 Nov 2017** **Pretoria**
 BCS Inspector Date / Place

20. JAS Training (must be conducted and documented by the BCS inspector ➔ in case of new JAS client or changed responsible persons/personnel)

Note: Before the first JAS certification - ALL responsible persons (owner, re-packing manager, Quality Manager, Grading Manager) must participate in a JAS training(!) See Notification 1831, III. and V.

Detail	Answer / Comment
--------	------------------



Kiwa BCS Öko-Garantie GmbH
IR - Inspection Report EU / NOP / JAS

Processing
Handling, Storage
and Export

Country: Lesotho	Page: 15 / 15
QSYS Address-No: 17886	Date of Inspection / closing: 7-8 Nov 2017
Client / Project: The Rosehip co.	Name of Inspector: R Peckover

Where did the training take place?		
Who participated in the training?	Name	Position / Function
Topics of the training	Importance of the JAS system <input type="checkbox"/>	General JAS aspects <input type="checkbox"/>
	Quality Manual / Standard Operational Procedures (SOP) <input type="checkbox"/>	Differences between EU/NOP/JAS <input type="checkbox"/>
	Grading and Grading Manager <input type="checkbox"/>	JAS label and labelling <input type="checkbox"/>
	JAS-relevant documents and filing requirements <input type="checkbox"/>	Report of grading results (sold amounts) <input type="checkbox"/>
Which media were used?	BCS PowerPointPresentation <input type="checkbox"/>	Blackbord or flipchart <input type="checkbox"/>
	BCS informational documents <input type="checkbox"/>	Samples / other <input type="checkbox"/>
other aspects / observations / recommendations ...		